

# GOLD TIMELINE

TASKS	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER
NEWSLETTER		Create timeline of newsletter topics		Create Nov. newsletter	Distribute newsletter to school	Create Jan. newsletter
TRAININGS	Mentor Training <b>Thurs. July 17</b> Review Training materials <a href="http://www.hearthighway.org/gms">www.hearthighway.org/gms</a>	GMS Annual Training <b>Tues. Aug. 5</b> Review Training materials <a href="http://www.hearthighway.org/gms">www.hearthighway.org/gms</a>			Policy and Fall Annual Trainings <b>Oct. 27-Nov. 12</b> talk to LHD for your date	
ASSEMBLIES	Look at Kick-off assembly information in GMS Guide	Plan Kick-off assembly	Kick-off Assembly			
REPORTS			Collect available data for mid-year progress report	Collect available data for mid-year progress report	Collect available data for mid-year progress report <b>Mid-year progress reports due Fri. Nov. 21</b>	
CONTINUE IMPLEMENTING BRONZE CRITERIA		Set GMM goal Plan mile tracking system Plan incentives for walking	Ensure that Bronze 1 and 5 policies are still being implemented Ensure that Health Ed Core is being taught	Ensure that Safe Routes plan is being used	Write descriptions for Bronze 1, 2, 3 and 6 for mid-year progress report	
CONTINUE IMPLEMENTING SILVER CRITERIA		Decide on PTA health event Determine this year's faculty wellness program Determine which 3 criteria will be completed from Criteria Menu	Ensure that the Silver 2 policy is still being implemented Ensure that competitive and non-competitive activities are offered		Write descriptions for Silver 1, 2 and 3 and any non-policy criteria from the Criteria Menu for mid-year progress report	
PE TEACHER/SPECIALIST POLICY				Review existing policy if available		
NON-FOOD INCENTIVES POLICY		Present concept to staff	Distribute "Rewards Kids Will Crave"	Review existing policy if available		
4 ITEMS FROM THE CHANGING THE SCENE KIT		Decide what criteria to implement	<b>Fruits &amp; Veggies—More Matters® Month</b>	Review existing policies if available	Write descriptions for mid-year progress report	
2 (MORE) CRITERIA MENU OPTIONS		Decide what 2 criteria to complete		Review existing policies if available	Write descriptions for mid-year progress report	

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EVENTS	JANUARY	FEBRUARY	MARCH	APRIL	MAY
NEWSLETTER	Distribute newsletter to school	Create March newsletter	Distribute newsletter to School		
TRAININGS	PE Training <b>Thurs. Jan. 15</b>				Mentor Awards Luncheon <b>Thurs. May 14</b>
ASSEMBLIES			Set date and time for Awards Assembly. Inform LHD and media if needed	Plan Awards Assembly	Awards Assembly
REPORTS	Write policy drafts	Policy Drafts Due <b>Fri. Feb. 6</b> Collect available data for end-year report	Collect available data for end-year report	End-year reports due <b>Fri. April 3</b>	
PE TEACHER/SPECIALIST POLICY	Write policy draft Attend GMS PE Training or another approved PE Training	Turn in policy draft on <b>Feb. 6</b>	Present policy to faculty	Turn in final policy with end-year report	<b>Physical Fitness and Sports Month</b>
NON-FOOD INCENTIVES POLICY	Write policy draft	Turn in policy draft on <b>Feb. 6</b>	Present policy to faculty	Turn in final policy with end-year report	
4 ITEMS FROM THE CHANGING THE SCENE KIT	Write policy drafts if necessary	Turn in policy draft on <b>Feb. 6</b> if necessary	Present policies to faculty if necessary Write descriptions for end-year report if necessary	Turn in final policies with end-year report if necessary	
CHOOSE 2 (MORE) CRITERIA MENU OPTIONS	Write policy drafts if necessary	Turn in policy draft on <b>Feb. 6</b> if necessary	Present policies to faculty if necessary Write descriptions for end-year report if necessary	Turn in final policies with end-year report if necessary	
MISCELLANEOUS		Schools' Final Levels due <b>Fri. Feb 27<sup>th</sup></b>			<b>Teacher Appreciation Week May 4-8</b> Stipend Reimbursements due <b>Fri. May 1</b> Last day to order tobacco incentives <b>Fri. May 1</b>